

NAVAL REACTORS DOE ORDER IMPLEMENTATION BULLETIN
551.1D Change 1 – 45, REVISION 4

Implementation of DOE Order 551.1D Change 1, Official Foreign Travel

Consistent with the Naval Nuclear Propulsion Program (NNPP) overall concept of operations in accordance with the responsibilities and authorities assigned by Executive Order 12344 (statutorily prescribed by 50 U.S.C. §§ 2406, 2511), the following provides specific implementation guidance for Official Foreign Travel under the Director's cognizance.

The NNPP consists of personnel working for both the DOE and DOD/DON (civilian and military) in a seamless environment for the benefit of both DOD and DOE. DOD foreign travel is governed by the Foreign Clearance Guide with most arrangements being made through the Aircraft and Personnel Automated Clearance System (APACS). Naval Reactors considers that the Foreign Clearance Guide provides equivalency to DOE Order 551.1D Change 1 and its requirements. Therefore, NNPP personnel and contractors shall follow the rules, regulations, and guidance provided in the Foreign Clearance Guide. If for any reason it's determined that a NNPP individual cannot follow the Foreign Clearance Guide, then the requirements from DOE Order 551.D Change 1 should be followed and must include notification to the Director of Security at Naval Reactors Headquarters or as delegated by the Director of Security with the reasoning used in making that determination. Additional guidance regarding Foreign Travel within the NNPP regardless of which system the traveler is implementing (unless otherwise noted) is provided below:

1. Official foreign travel to a foreign country requires approval by the Director Naval Nuclear Propulsion Program or delegate. Travel arrangements, tracking, monitoring, and reporting shall be made in accordance with Programmatic and local policy provided these arrangements are consistent with the guidance above.
2. Official/diplomatic passports not in use by the employee, for official foreign travel, (excluding emergency response individuals) will be kept at Naval Reactors Headquarters or at an appropriate Naval Reactors Field Office.
3. Counterintelligence briefings (pre-briefs and debriefings) will be conducted in accordance with existing NNPP policy and agreements on counterintelligence. Wherever practicable, this briefing will be conducted by counterintelligence trained personnel including Naval Criminal Investigative Service agents or Naval Reactors Field Office trained individuals.
4. Personnel completing official foreign travel shall issue a formal trip report according to NNPP guidelines and include the cognizant Naval Reactors Headquarters activities on distribution for the report. Naval Reactors Headquarters will make any subsequent distribution to other DOE or NNSA elements when warranted.

Enclosure (1) to
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5. Requests for waivers and exceptions to specific requirements of DOE Order 551.1D or this IB will be submitted to NR Headquarters for review and approval.

6. Oversight and evaluation of Official Foreign Travel matters under the Director's cognizance will be conducted by the Deputy Director or as delegated.

Enclosure (1)